# **Accessing and Downloading Resources from Dropbox**

## Step 1 – Accessing the dropbox

Choose the correct link based on your child's department in the school. For this the pictures in this guide, we have used the UKS2 link. You can either click the link below or copy and paste the link into your browser.

#### **Early Years**

https://www.dropbox.com/sh/uc02fp1w42trccz/AACugg8DbmYE1yr0i9wWAv33a?dl=0

#### Key Stage 1

 $\underline{https://www.dropbox.com/sh/n9kbu529d4uf4g8/AAAbua9NxMa8iZtVr9l3JgDYa?dl=0}$ 

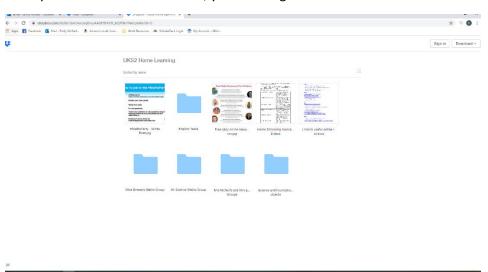
#### Lower Key Stage 2

https://www.dropbox.com/sh/r3p3d1ir7c7w6rx/AAA8QVF4 29RrBKifrFcMiFna?dl=0

#### Upper Key Stage 2

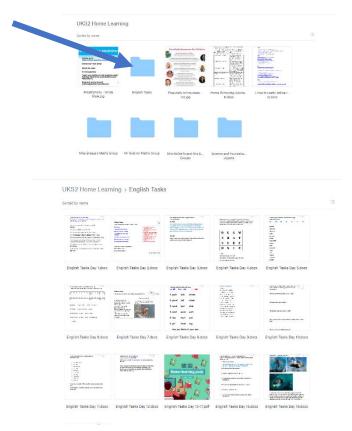
https://www.dropbox.com/sh/kb7dnk9wcceq8vu/AADPBfR49f bQPNk7Pe6rpbWa?dl=0

Once you have clicked on the link, you should get a screen that looks like this:

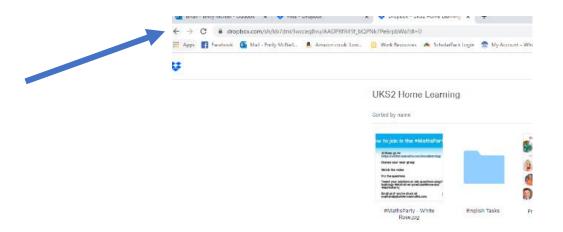


## Step 2 – Navigating to the correct file

You can now click on the different folders to access the resources that the teachers have provided.



To go back out of a folder, click on the back button on your browser. It will be on the top left.

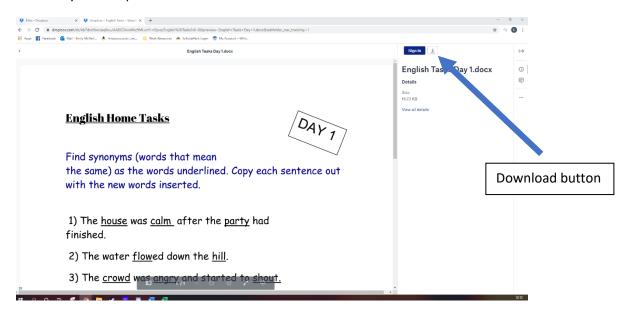


## Step 3 – Viewing and downloading files

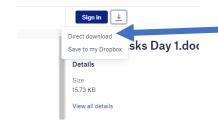
Once you have found the file that you would like to use. Click on it to view it.



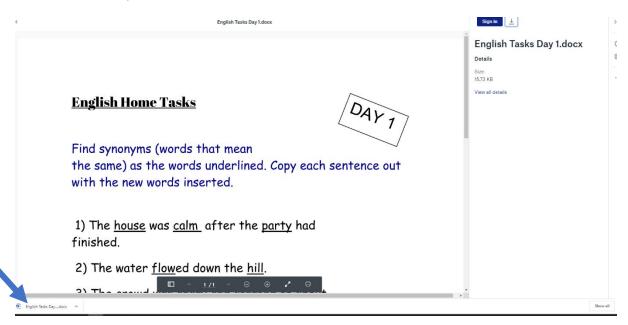
You should now see a screen that looks like the one below. You can view the file here or you can download it to your computer.



Click on 'Direct download'.



The file will download onto your computer. (If you're using Chrome, it will appear at the bottom of the screen like the picture below).



Click on the download to open the document.

The document will have saved to your computer's downloads folder but you can save it to any location you like by choosing 'save as' and saving as you would usually save a document.