

Minutes of Meeting held on Monday 19th February 2018

Present: Debs Allen/Helen Elbourne (Chairperson), Helen Richardson (Headteacher), Katie Denney (Secretary), Claire Wickham (Vice Chair), Trish Briggs (Treasurer), Kelly Birkett, Sara Fisher, Rebecca Howe, Carla Rennie-Nash, Cat Altounyan

Apologies Kerry Howarth, Angela Sill, Marjolein Smith, Christine Dennison, Laura Miller, Katrina Armitstead

Previous Minutes Agreed

World Book Day Disco

Thursday 1st March

Claire and Debs to sort refreshments – Carla has some sweets that we can use.

Marjolein has done a poster. Debs will put up at school and it will be sent out to parents this Thursday.

Help set up and/or 1hour helpers: Rebecca, Claire, Trish, Helen, Steph, Debs, Cat, Kerry

2nd hour helpers & tidy up: Katie, Kelly, Debs, Helen, Steph, Sonya

Swimathon

Saturday 10th March

2 teams have been organised.

Debs & Helen will be there.

Selling Mothers' Day Raffle tickets

Cat has offered to put the hampers together.

Selling tickets at the disco & Mrs Richardson will ask one of the teachers to do this as they are signing the children in.

Debs to ask Marjolein to do a poster.

We will also sell tickets after school on the Friday before (Sara), Monday (Katie), Tuesday (Debs & Helen), Wednesday (Claire), Thursday (Cat)

Easter Egg Raffle

Thursday 29th March

Debs to get 11 eggs – one for each class. Will sort volunteers nearer the time to support each class. Years 5/6 can sort themselves. Trish will need to sort floats. Debs to ask Marjolein to do poster.

End of term Pop Up Cake Sale

It was felt that March was a really busy month and it was agreed to move the cake sale to Monday 21st May. Debs to let Christine know.

Newsletter

Claire is going to liaise with Fiona to make sure that we get a monthly update sent to Fiona in time for the newsletter.

Confirm dates up to July

- World Book Day Disco – Thursday 1st March
- Mothers' Day Raffle – Friday 9th March
- Easter Egg Draw – Thursday 29th March
- Next Meeting – Monday 23rd April
- Cake Sale – Monday 21st May
- Meeting – Monday 11th June
- Sports Day – TBC
- Father's Day Hamper Draw – Friday 15th June
- Summer BBQ – Thursday 28th June

Year 6 Leavers

Teachers do the BBQ

FOCP supply the autograph books. School will organise and send Trish a bill.

Treasurer's Report– see attached

New Requests

£400 for new outside playtime equipment for KS1 - agreed

AOB

Car Boot – Kelly is finding out the dates. Planning on doing this in May.

Todd's – Rebecca has organised and registered FOCP on their list on charities where if you place an order & choose FOCP we get 3% cashback. Trish is going to find out more about how often we would receive the money & also organise an email/letter to be sent to parents.

Mrs Richardson has asked for helpers to re-organise the library. Date agreed of Monday 5th March at 7pm.

Helen is going to find out more about the Asda tokens and how we go about applying to be one of the 3 charities to vote on.

Trish is going to find out about the Lakeland staff nominated charity scheme.

Cat is going to find out about the Cumbria Community Foundation grants ready for the next meeting to see if we can apply for any.

Date of Next Meeting

Monday 23rd April 7.00pm

Meeting Closed 8.40pm