



FRIENDS OF CASTLE PARK



Minutes of Meeting held on Monday 16th October 2017

Present: Debs Allen/Helen Elbourne (Chairperson), Trish Briggs (Treasurer), Helen Richardson (Headteacher), Katie Denney (Secretary), Steph Park, Christine Dennison, Sara Fisher, Marjolein Smith, Claire Wickham (Vice Chair), Carla Rennie-Nash, Angela Sill, Rebecca Howe, Sonya Birks, Tracey Willan, Kelly Birkett, Katrina Armitstead, Cat Altounyan, Sonya Robinson

Apologies Karen Tamblin

Previous Minutes Agreed

Football Refreshments

Sunday 29th October 2017

CW, SB, SP, KH, SF helpers

If anyone can bring cakes on the morning, that would be great.

Table Top Sale

Decided to leave until March/spring next year as we couldn't find a good date this year and we want to concentrate on what's already planned in – Christine and Rebecca to take the lead in the organising of this event.

Disco

9th November 2017

EY/KS1 – 6.00-6.45pm

KS2 – 7.00-8.00pm

DJ booked

MS has done poster

Steph and Sonya to take the lead in running this event

Setting up – Cat, Sonya, Steph, Helen, Rebecca

1st hour – Helen, Trisha, Steph, Angela, Claire, Marjolein, Debs

2nd hour – Marjolein, Steph, Sonya, Tracey, Katie, Kelly, Debs, Karen, Helen

Bags to School

£30 profit made

Decided that Sonya B will take on this role and organise a new date for Easter time.

Christmas Fair

Monday 11th December 2017 from 5.00-7.00pm

Mufti day for tombola prizes etc – Friday 1st December – Sara to organise with the office regarding texts etc and to take the lead & organise that morning.

It was agreed that we would do selection boxes for Santa presents this year as last year the presents got mixed up and the wrong age presents were given out.

Carla to get a price on the selection boxes and buy them (110)

Wrapping night – 5th December at 6.30pm

Film night

Thinking January for this. To be discussed at the next meeting.

Badge maker

Marjolein has got a rough price for a badge making machine but will get more exact prices. Helen is going to ask Vicarage Park School if we could borrow theirs to see if it's worth buying? Also, maybe we could swap the popcorn maker?

Treasurer – see attached

New Requests

Maths equipment for Years 3 and 4 - £161.77

EY climbing frame £2115

All agreed.

AOB

Over the next few meetings, committee members and helpers who have been doing it a while will start buddying up with new helpers and everyone to share info on where stock is held etc.

Katie is the new secretary.

Helen and Debs are continuing the joint Chair role.

Claire is now the Vice Chair

Date of Next Meeting

Monday 20th November 7.00pm

Meeting Closed 9.05pm