



**CASTLE PARK SCHOOL**

*Learning For Life*

# **POLICY FOR DIGITAL IMAGES & RECORDINGS**

REVIEWED: 9.2.17

SIGNED

(Chair)

Castle Park School is part of the Kendal Primary Multi Academy Trust, an exempt charity and a company limited by guarantee. It is registered in England and Wales under the Company Number: 9996478



## DIGITAL IMAGES AND RECORDINGS POLICY FOR PARENTS AND CARERS

### Background

Schools are governed by strict national and local government policies which ensure the safety of all children whose identification may lead them into harm.

We appreciate that recording memorable and milestone events in your child's life is very important to many parents/carers. Following national and local government advice and guidance, this policy has been designed to enable this to happen whilst ensuring the safety of all of those concerned. This policy has been agreed by all the schools within Kendal Collaborative Partnership (the Kendal area).

### Policy

The recording of images is not permitted during any school related activities, be they on or off site, except when explicit permission is granted.

When explicit permission is granted by the school, parents/carers can take images/recordings of their child/children. In the context of the event being recorded, other children may appear in the images or recordings (these may include, for example, the Christmas play or sports match).

### However

These images/recordings are for the viewing of close family and friends only and are **NOT** to be shared via social media or published on the internet. The **ONLY** exception to this is when the image or recording is of your child/children **AND NO OTHERS**.

If you are unsure if recording is permitted please ensure you have permission from the supervising member of staff BEFORE starting to record.

Adopted & Approved by Governing Body – 9.2.17

Signed

(Chair)

